

Eligibility Sign Off Summary Report

Change History

Date	Description	Changed by
9/9/05	Initial Version	M. Spooner

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1. Definition

The summary report will be used to view summary information of the number of eligibility cases opened and closed during the query period and the average times in which each stage of the process is completed.

2. Report Details

2.1 Report Population

- ELIGIBILITY.fl_void = 'Y'
- ELIGIBILITY.dt_rfr = 'null' and no assignment exists where ASSIGNMENT.cd_asgn_type = 13 and ASSIGNMENT.dt_end = null.
- ELIG_REDET.dt_end is not null.
- For first redets:
 - Exclude where query date is less than 10 months after ELIGIBILITY.dt_bgn (removal date)
- For additional redets:
 - Exclude where query date is less than 10 months after ELIG_REDET.dt_sys_cmplt of the most recently completed redet.
- For scheduled batch runs, exclude any completed determination with ELIGIBILITY.dt_cmplt prior to the 1st of the previous month.

3. Parameters

3.1 Parameter Description

- 1) Jobname
- 2) Report Date
- 3) Report Type

Parameter	Columns	Length	Notes
Jobname	1 – 6	6	FM0303
Filler	7	1	“*”
Report Date	8-15	8	MMDDYYYY
Filler	16	1	“*”
Report Type	17	1	R = Regular run O = On Demand run

3.2 Allowable Parm combinations

Type	County	Outputs
R	ALL	Statewide output distributed to eWReports.
O	ALL	Statewide output distributed to on-demand report requestor.

4. Report Distribution

4.1 Batch Schedule

Scheduled and On-Demand.

Batch Cycle	Parm Values
Monthly	FM0303*MMDDYYYY*R

4.2 Report Reference Data

eWReport Reference Values

Field	Values
id_resource	
tx_name	Eligibility Sign Off - Summary
tx_description	Provides summary information on average time taken to complete eligibility sign off
tx_short_name	FM0303
qt_display	6
cd_county	99
fl_restricted	N
fl_on_demand	Y
cd_frequency	M
cd_topic	22 (translates to FM03 Eligibility)

cd_topic comes from: (select * from code_desc where id_grp = 'WRTOPICS')

4.3 Outputs

The summary reports are created for regular (scheduled) runs of the report as well as On Demand requests. A MS Word version of the summary reports will be generated with page breaks between each region and those from the pre-adoptive cases. A separate page displaying summary information for pre-adoptive homes cases will also be available. The following outputs will be used for this report. A description is provided below:

Program Execution Sequence					
Seq	Program Name	Parameters	Dependency	Output	Distribute
1	r-fm0303-elig-sign-off-smry	fm0303-r-parm	None	fm0303-r-datetimestamp.log	N
				fm0303-elig-sign-off-smry.doc	Y

5. Report Example

DATE: 08/10/2005
 Time: 10:41 AM
 Region: Milwaukee

Wisconsin Dept. of Health and Family Services
 Division of Children and Family Services
 Eligibility Sign - Off Summary

Report ID: FM0302
 Page: 1

Initial Determinations

	1	2	3	4	5	6	7
	Refer to Max to Assign to ES	Assign to ES to Refer to TA	Refer to TA to Refer to State	Return/Referred to State to Completed	Refer to Max to Completed	Assign to ES to Refer to State	Refer to State to Completed
A # Open (Total)	200	10	25		-----	-----	-----
B Median Time in Stage (days)	3	5	5		-----	-----	-----
C # Completed (Prior Month)							
D Median Time to Complete (days)							

Redeterminations

	1	2	3	4	5	6	7
	Refer to Max to Assign to ES	Assign to ES to Refer to TA	Refer to TA to Refer to State	Return/Referred to State to Completed	Refer to Max to Completed	Assign to ES to Refer to State	Refer to State to Completed
A # Open (Total)	-----	10	25		-----	-----	-----
B Median Time in Phase (days)	-----	5	5		-----	-----	-----
C # Completed (Prior Month)	-----				-----		
D Median Time to Complete (days)	-----				-----		

5.1 Report Key

The last page of each summary report will contain a “Report Key”. This report key will provide a definition of the columns.

5.1.1 Initial Determinations

#	Report Column	Report Column Definition
1A	Refer to Max to Assign to ES (# Open Total)	<p>The number of eligibility records that have been referred to Maximus by an ongoing case worker and where no eligibility specialist has been assigned.</p> <p>Count number where: ELIGIBILITY.dt_rfr ≠ null; no assignment exists where ASSIGNMENT.cd_asgn_type = 13(eligibility); ASSIGNMENT.dt_end ≠ null; ELIGIBILITY.id_es = null; and ASSIGNMENT.dt_strt > ELIGIBILITY.dt_rfr</p>
1B	Refer to Max to Assign to ES (Median Time in Phase - Days)	<p>The average amount of time (in days) the eligibility has been referred and not assigned to an eligibility specialist.</p> <p>Calculate the average time where: Sys_date (run date) minus ELIGIBILITY.dt_rfr is divided by the number of open eligibility records in this phase.</p>
1C	Refer to Max to Assign to ES (# Completed)	<p>The number of eligibility records previously referred to Maximus by an ongoing case worker and assigned to an eligibility specialist.</p> <p>Count number where: Assignment exists where ASSIGNMENT.cd_asgn_type = 13; dt_end = null and ELIGIBILITY.id_es = null within the query period.</p>
1D	Refer to Max to Assign to ES (Median Time to Complete - Days)	<p>The average amount of time it takes (in days) for a Maximus worker to assign the eligibility to an eligibility specialist.</p> <p>Calculate the average time where: ASSIGNMENT.ts_cr minus ELIGIBILITY.dt_rfr is divided by the number of completed records in this phase.</p>
2A	Assign to ES to Refer to TA (# Open Total)	<p>The number of eligibility records that have an assignment to an eligibility specialist with no assignment to the TA.</p> <p>Count number where: ASSIGNMENT.cd_asgn_type = 13; ASSIGNMENT.dt_end = null; ELIGIBILITY.id_es = null; and ASSIGNMENT.dt_strt > ELIGIBILITY.dt_rfr</p>

#	Report Column	Report Column Definition
2B	Assign to ES to Refer to TA (Median Time in Phase - Days)	The average amount of time (in days) the eligibility has an assignment to the eligibility specialist and no assignment to the TA. Calculate the average time where: Sys date (run date) minus ASSIGNMENT.ts_cr is divided by the number of open records in this phase.
2C	Assign to ES to Refer to TA (# Completed)	The number of eligibility records that have an assignment to the eligibility specialist and have been assigned to the TA. Count number where: ELIGIBILITY.dt_es_ta ≠ null and is within the query period. ELIGIBILITY.dt_ta_st = null.
2D	Assign to ES to Refer to TA (Median Time to Complete - Days)	The average amount of time it takes (in days) for an eligibility specialist to assign the eligibility to a TA. Calculate the average time where: ELIGIBILITY.dt_es_ta minus ASSIGNMENT.ts_cr is divided by the number of completed records in this phase.
3A	Refer to TA to Refer to State (# Open Total)	The number of eligibility records that have an assignment to the TA with no assignment to the State. Count number where: ELIGIBILITY.dt_es_ta ≠ null and ELIGIBILITY.dt_ta_st = null within the query period.
3B	Refer to TA to Refer to State (Median Time in Phase - Days)	The average amount of time (in days) the eligibility has an assignment to the TA and no assignment to the State. Calculate the average time where: Sys_date (run date) minus ELIGIBILITY.dt_es_ta divided by the number of open records in this phase.
3C	Refer to TA to Refer to State (# Completed)	The number of eligibility records that have an assignment to the TA and have been assigned to the State. Count number where: ELIGIBILITY.dt_ta_st ≠ null and is within the query period. ELIGIBILITY.dt_cmplt = null.
3D	Refer to TA to Refer to State (Median Time to	The average amount of time it takes (in days) for a TA to assign the eligibility to the State.

#	Report Column	Report Column Definition
	Complete - Days)	Calculate the average time where: ELIGIBILITY.dt_ta_st minus ELIGIBILITY.dt_es_ta is divided by the number of completed records in this phase.
4A	Referred/Returned to State to Completed (# Open Total)	The number of eligibility records that have an assignment to the TA and an assignment to the State where the record has not been completed. Count number where: ELIGIBILITY.dt_rtn_st \neq null; ELIGIBILITY.dt_rtn_st > ELIGIBILITY.dt_rtn_max; ELIGIBILITY.fl_cmplt = 'N' OR ELIGIBILITY.fl_rcmnd = 'Y' and ELIGIBILITY.dt_rtn_max = null within the query period.
4B	Referred/Return to State to Completed (Median Time in Phase - Days)	The average amount of time (in days) the eligibility has an assignment to the TA and to the State but has not been completed. Calculate the average time where: Sys_date (run date) minus ELIGIBILITY.dt_rtn_st divided by number of open records in this phase. OR Sys_date (run date) - ELIGIBILITY.dt_ta_st divided by number of open records in this phase.
4C	Referred/Return to State to Completed (# Completed)	The number of eligibility records that have been completed. Count number where: ELIGIBILITY.dt_cmplt \neq null within the query period.
4D	Referred/Return to State to Completed (Median Time to Complete)	The average amount of time (in days) it takes to complete the eligibility. Calculate the average time where: ELIGIBILITY.dt_cmplt minus ELIGIBILITY.dt_rtn_st is divided by the number of completed records in this phase. OR ELIGIBILITY.dt_cmplt minus ELIGIBILITY.dt_ta_st is divided by the number of completed records in this phase (this is when ELIGIBILITY.dt_rtn_st = null)
5A	Refer to Max to Completed (# Open Total)	Leave blank.

#	Report Column	Report Column Definition
5B	Refer to Max to Completed (Median Time in Phase - Days)	Leave blank.
5C	Refer to Max to Completed (# Completed)	The number of eligibility records that were referred to Maximus and completed. Count number where: ELIGIBILITY.dt_rfr ≠ null and ELIGIBILITY.dt_cmplt ≠ null within the query period.
5D	Refer to Max to Completed	The average amount of time (in days) from when the eligibility is referred to when it is completed. Calculate the average time where: ELIGIBILITY.dt_cmplt minus ELIGIBILITY.dt_rfr is divided by the number of completed records in this phase.
6A	Assign to ES to Refer to State (# Open Total)	Leave blank.
6B	Assign to ES to Refer to State (Median Time in Phase - Days)	Leave blank.
6C	Assign to ES to Refer to State (# Completed)	The number of eligibility records that have been assigned to the eligibility specialist and have been completed. Count number where: ELIGIBILITY.dt_ta_st ≠ null within the query period. ELIGIBILITY.dt_cmplt = null
6D	Assign to ES to Refer to State (Median Time to Complete)	The average amount of time (in days) from when the eligibility was referred to the eligibility specialist to when it is completed. Calculate the average time where: ELIGIBILITY.dt_ta_st minus ASSIGNMENT.dt_strt where ASSIGNMENT.cd_asgn_type = 13 is divided by the number of completed records in this phase.

#	Report Column	Report Column Definition
7A	Refer to State to Completed (# Open Total)	Leave blank.
7B	Refer to State to Completed (Median Time in Phase - Days)	Leave blank.
7C	Refer to State to Completed (# Completed)	The number of eligibility records that have been assigned to the State and have been completed. Count number where: ELIGIBILITY.dt cmplt \neq null within the query period.
7D	Refer to State to Completed (Median Time to Complete)	The average amount of time (in days) from when the eligibility was assigned to the State to when it is completed. Calculate the average time where: ELIGIBILITY.dt_cmplt minus ELIGIBILITY.dt_ta_st is divided by the number of completed records in this phase.

5.1.2 Redeterminations

#	Report Column	Report Column Definition
1A	Refer to Max to Refer to ES (# Open Total)	Leave blank.
1B	Refer to Max to Refer to ES (Median Time in Phase - Days)	Leave blank.
1C	Refer to Max to Refer to ES (# Completed)	Leave blank.

#	Report Column	Report Column Definition
1D	Refer to Max to Refer to ES (Median Time to Complete - Days)	Leave blank.
2A	Assign to ES to Refer to TA (# Open Total)	The number of eligibility records that have an assignment to an eligibility specialist with no assignment to the TA. Count number where: ASSIGNMENT.cd_asgn_type = 13; ASSIGNMENT.dt_end = null; ELIG_REDET.id_es = null; and ASSIGNMENT.dt_strt > ELIG_REDET.ts_cr
2B	Assign to ES to Refer to TA (Median Time in Phase - Days)	The average amount of time (in days) the eligibility has an assignment to the eligibility specialist and no assignment to the TA. Calculate the average time where: Sys date (run date) minus ASSIGNMENT.ts_cr is divided by the number of open records in this phase.
2C	Assign to ES to Refer to TA (# Completed)	The number of eligibility records that have an assignment to the eligibility specialist and have been assigned to the TA. Count number where: ELIG_REDET.dt_es_ta ≠ null and is within the query period. ELIG_REDET.dt_ta_st = null.
2D	Assign to ES to Refer to TA (Median Time to Complete - Days)	The average amount of time it takes (in days) for an eligibility specialist to assign the eligibility to a TA. Calculate the average time where: ELIG_REDET.dt_es_ta minus ASSIGNMENT.ts_cr is divided by the number of completed records in this phase.
3A	Refer to TA to Refer to State (# Open Total)	The number of eligibility records that have an assignment to the TA with no assignment to the State. Count number where: ELIG_REDET.dt_es_ta ≠ null and ELIG_REDET.dt_ta_st = null within the query period.
3B	Refer to TA to Refer to State (Median Time in Phase - Days)	The average amount of time (in days) the eligibility has an assignment to the TA and no assignment to the State. Calculate the average time where:

#	Report Column	Report Column Definition
		<p><code>Sys_date</code> (run date) minus <code>ELIG_REDET.dt_es_ta</code> divided by the number of open records in this phase.</p>
3C	Refer to TA to Refer to State (# Completed)	<p>The number of eligibility records that have an assignment to the TA and have been assigned to the State.</p> <p>Count number where: <code>ELIG_REDET.dt_ta_st</code> \neq null and is within the query period. <code>ELIG_REDET.dt_cmplt</code> = null.</p>
3D	Refer to TA to Refer to State (Median Time to Complete - Days)	<p>The average amount of time it takes (in days) for a TA to assign the eligibility to the State.</p> <p>Calculate the average time where: <code>ELIG_REDET.dt_ta_st</code> minus <code>ELIG_REDET.dt_es_ta</code> is divided by the number of completed records in this phase.</p>
4A	Referred/Returned to State to Completed (# Open Total)	<p>The number of eligibility records that have an assignment to the TA and an assignment to the State where the record has not been completed.</p> <p>Count number where: <code>ELIG_REDET.dt_rtn_st</code> \neq null; <code>ELIG_REDET.dt_rtn_st</code> > <code>ELIG_REDET.dt_rtn_max</code>; <code>ELIG_REDET.fl_cmplt</code> = 'N' OR <code>ELIG_REDET.fl_rcmnd</code> = 'Y' and <code>ELIG_REDET.dt_rtn_max</code> = null within the query period.</p>
4B	Referred/Return to State to Completed (Median Time in Phase - Days)	<p>The average amount of time (in days) the eligibility has an assignment to the TA and to the State but has not been completed.</p> <p>Calculate the average time where: <code>Sys_date</code> (run date) minus <code>ELIG_REDET.dt_rtn_st</code> divided by number of open records in this phase. OR <code>Sys_date</code> (run date) - <code>ELIG_REDET.dt_ta_st</code> divided by number of open records in this phase.</p>
4C	Referred/Return to State to Completed (# Completed)	<p>The number of eligibility records that have been completed.</p> <p>Count number where: <code>ELIG_REDET.dt_cmplt</code> \neq null within the query period.</p>
4D	Referred/Return to State to	<p>The average amount of time (in days) it takes to complete the eligibility.</p>

#	Report Column	Report Column Definition
	Completed (Median Time to Complete)	Calculate the average time where: ELIG_REDET.dt_cmplt minus ELIG_REDET.dt_rtn_st is divided by the number of completed records in this phase. OR ELIG_REDET.dt_cmplt minus ELIG_REDET.dt_ta_st is divided by the number of completed records in this phase (this is when ELIG_REDET.dt_rtn_st = null)
5A	Refer to Max to Completed (# Open Total)	Leave blank.
5B	Refer to Max to Completed (Median Time in Phase - Days)	Leave blank.
5C	Refer to Max to Completed (# Completed)	Leave blank.
5D	Refer to Max to Completed	Leave blank.
6A	Assign to ES to Refer to State (# Open Total)	Leave blank.
6B	Assign to ES to Refer to State (Median Time in Phase - Days)	Leave blank.
6C	Assign to ES to Refer to State (# Completed)	The number of eligibility records that have been assigned to the eligibility specialist and have been completed. Count number where: ELIG_REDET.dt_ta_st ≠ null within the query period. ELIG_REDET.dt_cmplt = null

#	Report Column	Report Column Definition
6D	Assign to ES to Refer to State (Median Time to Complete)	<p>The average amount of time (in days) from when the eligibility was referred to the eligibility specialist to when it is completed.</p> <p>Calculate the average time where: ELIG_REDET.dt_ta_st minus ASSIGNMENT.dt_strt where ASSIGNMENT.cd_asgn_type = 13 is divided by the number of completed records in this phase.</p>
7A	Refer to State to Completed (# Open Total)	Leave blank.
7B	Refer to State to Completed (Median Time in Phase - Days)	Leave blank.
7C	Refer to State to Completed (# Completed)	<p>The number of eligibility records that have been assigned to the State and have been completed.</p> <p>Count number where: ELIG_REDET.dt_cmplt ≠ null within the query period.</p>
7D	Refer to State to Completed (Median Time to Complete)	<p>The average amount of time (in days) from when the eligibility was assigned to the State to when it is completed.</p> <p>Calculate the average time where: ELIG_REDET.dt_cmplt minus ELIG_REDET.dt_ta_st is divided by the number of completed records in this phase.</p>